

Minutes of the
Board of Trustees meeting
Ilsley Public Library
Tuesday, October 19, 2010

Bob called the meeting to order at 6:38 p.m.

Present: Peg Martin, Chris Watters, Sandra Carletti, David Andrews, and Bob Champlin
Also present: David Clark

Secretary's Report: The minutes of the September 14, 2010 meeting were accepted as presented.

Treasurer's Report: David A. gave a quarterly report covering the time period June 30, 2010-September 30, 2010. The total balance is \$34,438.14.

Monthly financial statement: David C. presented a statement dated October 4, 2010 covering 3 months (25%) of the fiscal year. Revenues were 24% of projected and expenditures were 20% of budgeted.

David A. asked that the financials be distributed at future meetings with David C's notations. The financial statement will therefore no longer be emailed prior to the meeting.

Friends of Ilsley Public Library: Peg attended the October meeting of the Friends' board and reported that there was \$4,000 of allocated but unspent funds that could be used. The staff was asked to bring ideas to the November Friends meeting. The Friends would also like to receive proposals for 2011.

Peg recommended that the trustees recognize the work of Louise Mosher on the monthly used book sales.

David C. reported that Joe Colangelo had inquired whether the Friends would like to fund the increase in materials requested for next fiscal year (\$2,608). David C. pointed out that the Friends were scheduled to contribute \$29,000 to the library this calendar year and that asking them to fund a normal operating expense would not be appropriate.

David C. amended the proposed operating budget for FY12 by including this figure and an explanation to the library's projected revenues. The board cautioned that the Selectboard should not consider Friends gifts as revenue for the library's budget.

Chris suggested that the Friends add a stipulation to their donations to the library saying that all monies given were intended to supplement local tax support of the library and not to replace local tax support.

Librarian's Report David C. reviewed a few items in his report.

Old Business none

New Business

a. Elevator inspection and upgrade David C. presented 4 bids for upgrading the elevator to comply with new standards. The lowest bidder was Elevator Sales and Service, Inc. of Essex Junction at \$5,237.00. The board decided to pay this with remaining balances of two completed capital projects and from the carpet account.

b. workshop for trustees and Friends – Nov 6 Chris said that he would attend as well as his wife, Cynthia who will represent the Friends. Chris's registration will be paid with board funds.

c. Sustaining Excellence – progress report The board accepted the draft letter to the members of the 2006 planning committee and to the Selectboard drafted by David C. Peg suggested that the board discuss what should be done going forward so a note will be added to the letter saying that the library will conduct an in-house review by board and staff and will update the committee and Selectboard in the new year.

The board decided to meet Thursday morning, December 9, from 9 a.m. to 11 a.m. with staff members Chris, Judah, Susan, and David to discuss future direction.

d. Service to Ripton residents Mrs. Anjanette Sidaway asked David C. about how library service could be extended to all Ripton residents. The board decided that should she wish to pursue this idea, that she should meet with David A. and David C. to review the options (outlined in a 2004 email to Mrs. Sidaway).

e. Front steps The board discussed a proposal from Tom Vanacore to re-coat the front steps for additional water proofing for \$1,600. The board felt that this cost was high. Bob said that he and David C. would meet with Tom to discuss it further.

f. IMLS grant application David C. said that a woman from the Institute for Museum and Library Services in Washington D.C. telephoned him and invited the library to apply for a National Medal. This was prompted by an anonymous compliment submitted to the Institute at the recent National Book Fair on the Mall in the capital. Five libraries are selected each year nationally and each receive a gift of \$10,000. David C. said that he would apply. The deadline is in February.

Statistics Received for September 2010

Business for the next agenda Jim Gish, former chair of the IPL trustees, will attend to discuss the state's Board of Libraries on which he serves.

The next meeting will be held **Tuesday, November 16** at 6:30 p.m.

The meeting adjourned at 8:08 p.m.

Respectfully submitted,

David Clark
Recording secretary